

## 2007 Statewide BTSA/Intern Directors Conference

# Keepers of the Future: Unlocking the Potential of Teaching and Learning

*Hosting Paraprofessional Directors and IHE Partners*

**November 14 – 16, 2007**

**Hyatt Regency Hotel  
1209 L Street, Sacramento**

**Email application to:**  
[jroberts@fcoe.k12.ca.us](mailto:jroberts@fcoe.k12.ca.us)

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### **Conference Strands:**

- Enhancing Program Design, Implementation, and Evaluation
- Linking Across the Learning to Teach System
- Building Teacher Knowledge, Skills, and Abilities
- Connecting to State and Federal Initiatives

## **Call for Presenters**

Interested BTSA, Intern, IHE, and Paraprofessional colleagues are invited to submit an application for consideration as a presenter at breakout sessions held at the Directors' Conference. Applications must include a session summary and identify the conference strand(s) that the session addresses. In addition, the application must include the presenter's qualifications for the session.

### **Materials:**

Duplication of Materials: Presenter Responsibility  
LCD Projector: Presenter Responsibility  
Overhead Projector/Screen: Provided  
Internet Connection: \$150  
VCR/Monitor: \$100

**Application Deadline: August 10, 2007**

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**Keepers of the Future:**  
**Unlocking the Potential of Teaching and Learning**

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**Call for Presenters' Application**

Name of Presenter(s)	Last Name	First Name	Phone #	Fax #	Email	Address
1)						
2)						
3)						

Workshop Title \_\_\_\_\_

Conference Strand(s) – Circle all that apply	1	2	3	4
	Enhancing Program Design, Implementation, and Evaluation	Linking Across the Learning to Teach System	Building Teacher Knowledge, Skills, and Abilities	Connecting to State and Federal Initiatives

**Session Summary to be published in the conference program (40-60 words):**

**Include a one-paragraph biography of EACH presenter to be read by the facilitator:**

Email the completed application to [jroberts@fcoe.k12.ca.us](mailto:jroberts@fcoe.k12.ca.us)

**APPLICATION DEADLINE: August 10, 2007**

## 2007 Statewide BTSA/Intern Directors' Conference Speaker/Presenter/Performer and Vendor Guidelines

### Glossary of Terms

**Speaker:** A person(s) or entity, invited by the Conference Planning Team to provide informational or inspirational messages to conference participants in whole group settings, including: Opening Session, General Session/s, Luncheon Sessions and Closing Session.

**Presenter:** A person(s) or entity that conducts a conference breakout session, designed for small groups, on a topic that aligns with and supports the conference themes/strands. Presenters apply to and are selected by the Conference Planning Team based on the degree to which their topic/content aligns with the conference theme/strands and according to the criteria established by the Conference Planning Team.

**Performer:** A person(s) or entity, invited by the Conference Planning Team to provide inspirational messages via performance activities to conference participants in whole or small group settings, including: Opening, Luncheon, General and Closing Sessions, workshops or breakout sessions.

**Vendor:** A person(s) or entity that derives income from the sale and/or distribution of products, including copyrighted materials such as books, teacher resource materials, and professional development or formative assessment resources or systems. A vendor may also serve as a BTSA and/or Intern program leader, participant or educational partner. Performers and speakers who are paid for their participation are considered Vendors. See Vendor Policy for more information.

### Overall Conference Guidelines

- Honorariums for speakers, presenters and performers should align with the proposed budget for the current conference. Conference fees may be used to reimburse speakers for travel expenses related to their appearance.
- Speakers, presenters and performers *may* include notable authors or entities whose work is relevant to education and/or education leadership audiences. Their materials may be offered for sale during the conference at the discretion of conference planners. Registration fees may be used, by conference planners, to purchase materials/books for conference participants, in order to support and enrich the interaction between the audience and the speaker/performer(s).
- Speakers, presenters and performers may, by invitation or agreement, conduct subsequent, follow-up breakout sessions that complement, support, or deepen the theme of the conference and the topic they presented at their session. If materials and/or resources are used during the subsequent breakout session,
- If speakers, presenters and performers are paid fees or honorariums for their services, BTSA Vendor Guidelines must be adhered to.

### Presenter Guidelines

In order to provide conference participants with relevant content based on field-tested best-practice, presenters should predominately consist of persons currently working with:

- Beginning teachers in state-approved BTSA Induction programs. This includes Director/Coordinators, Support Providers, Professional Development Providers, Advisors and other program stakeholders and participants.
- Preservice teachers participating in state-approved district or university Intern programs, or Intern Program Directors/Coordinators, Supervising Teachers, Professors or Instructors, Advisors, etc.

Other persons(s) or entities considered appropriate to present breakout sessions *may* include (but are not limited to):

- Charter or private school leaders partnered with BTSA programs.
- BTSA or Intern Regional Directors
- Support Staff working with state-approved BTSA or Intern program leaders.
- Bargaining Unit representatives working collaboratively with programs across the LTTC.
- University faculty partnered with BTSA and/or Intern programs.

### Vendor Guidelines

- **Vendors** affiliated with and recommended by BTSA and/or Intern Program Directors must agree to the following stipulations:
  - [ All resources and materials distributed to participants during the presentation must be non-copyright protected and/or permission is granted for participants to duplicate and use, at no charge, in their programs and with their program participants, if applicable.
  - [ If materials or resources presented are copyrighted or 'for sale,' it is so stipulated in the presenters' application and included in the breakout session description for inclusion in the conference program.
  - [ Concepts, materials and resources should be relevant to the conference theme/strands and aligned with the *Standards of Quality and Effectiveness for Teacher Preparation Programs*, *Standards of Quality and Effectiveness for Professional Teacher Induction Programs*, the *California Standards for the Teaching Profession* (CSTP) and the California State Student Content Standards, if applicable.

- Fees levied by the conference venue may be applicable, and are the responsibility of the vendor.

#### **Sponsor / Vendor Endorsement Policy for Conference Program**

*“Sponsors and Vendors who pay to participate in the BTSA-Intern Statewide Directors’ Conference do so to promote their products and/or services. Participation as a sponsor or vendor does not signify an endorsement by the BTSA State Leadership Team, or the BTSA Induction or the California Internship programs. It is recommended that you check referrals and thoroughly research an entity or organization prior to purchasing its products and/or services.”*

#### **Vendor disclaimer for session description in Conference Program**

*Session presenter(s) include a vendor who may have paid (or been paid) to participate in the conference. All handouts or materials provided to participants during the session, including those with copyright, may be duplicated and used in state-approved BTSA or Intern programs, but may not represent all materials required to implement the program. Additional resources may be available at the Conference Vendor Fair or purchased directly from the vendor outside the conference setting.*